



First Reformed Church, Oostburg (FRC) Position Description

Director – Worship Arts

Basic Function:

The Director-Worship Arts is a full-time position that leads the growing worship arts ministries, including music, drama, technology & other visual arts; and will drive synergies between the programs so to increase the focus and impact of these ministries. Above all else, this position will be responsible to drive increasing impact to our worship in ways that glorify God, touch the hearts of a broad spectrum of people and manage an ever-growing number of people in this vital ministry.

Position Responsibilities

- 1) In collaboration with the Sr. Pastor and creative team, provide vision, direction, leadership and general oversight to the worship service planning process including the existing traditional and contemporary worship services. Seek to build synergies within the many existing worship arts ministries to provide greater spiritual impact to the church fellowship and our community.
- 2) Coordinate effective delivery of music, drama and visual arts within worship services with musical lay leaders, technical crew and others who are involved in the various programs.
- 3) Assume the directorship of the Sr. Choir.
- 4) Provide leadership, guidance, resources and direct supervision to the overall music and drama programs; and support volunteer directors for musical groups such as the Bell Choir, and various musical/instrumental groups of size and maturity from kindergarten to adult. This will include, but is not limited to:
 - a. Provide strategic/visionary input, coaching and advice for the directors of each group
 - b. Assist the directors when needed, in finding music resources for their groups
 - c. Work with the directors in solving problems that may arise
 - d. Participate as needed when large programs are presented
 - e. Be pro-active in helping each director
- 5) Coordinate and schedule annual calendar of music for worship at AM and PM services in conjunction with Worship Ministry Team incorporating:
 - a. choirs
 - b. praise teams/band
 - c. drama & visual arts
 - d. vocal and instrumental groups
 - e. worship leaders (song leaders)
 - f. piano accompanist
 - g. organists

- 6) Understand use of the newest technology in planning and presenting music as part of worship.
- 7) Design, lead and deliver Special worship events/opportunities for the church throughout the year.
- 8) Manage the worship arts budgets, including annual financial planning (budgeting) and monitoring monthly spending remains within budget. The budgets include:
 - a. Music Equipment (replacements for outdated equipment, piano tuning, etc.)
 - b. Special Events (i.e. concerts, cantatas, special guest musicians, etc.)
 - c. General Music Programs (choirs, bells, praise teams, music club fees, compensation for accompanists, worship conferences, etc.)
- 9) Participate in professional growth opportunities

Qualifications

The Director – Worship Arts must be a passionate and energetic individual who has a love for music and a heart for worship. Such individual will have a vibrant and growing relationship with Jesus Christ as well as a contagious faith and personality that demonstrates a love and concern for those with whom they work.

The preferred candidate will have -

- High energy & drive with an ability to inspire others,
- Exceptional relationship skills such as good communication, accomodation, flexibility, and ability to influence change in a healthy manner,
- Preferably a music degree, related musical training or significant musical experience in lieu of formal degree and proven experience leading worship for a congregation in excess of 400 members,
- Hands-on experience in choral directing (adults and youth),
- Vocal and/or instrumental giftedness (preferably on keyboards),
- Ability to incorporate music creativity into the life of the church for a diversity of music styles,
- Experience working with drama and/or visual arts preferred, and
- Spiritual gifts of musical expression, administration and leadership.

A demonstrated life of purity through faith in the all-sufficiency of God's grace is non-negotiable.

Organizational Relationships:

1. Directly reports to the Sr. Pastor
2. Highly collaborative relationship with the Worship Ministry Team
3. Frequently works with all music leaders

First Reformed Church-Oostburg, WI is an affiliate of the Reformed Church of America